

Special Meeting of

## **The Sanborn-Pekin Free Library**

**Date:** June 2nd, 2020

**Called to Order:** 6:16pm

**Member's Present:** Dave Schmidt, Renée Roess, Janet Schurr and Mike Fland.  
Judy Kirkpatrick, Denise Fland and Ann Rensel absent and excused.

### **Librarian's Report:**

- website, go daddy-can't do email, on FB, use NIOGA link, put selections in a bag and send to library
- only Sanborn cards will be handled here
- Returned books will sit untouched for 72 hours, then be checked in
- restrooms and drinking fountains not open to public
- building not open
- NIOGA not encouraging full opening until stage 4
- order a thermometer
- phase 3, limited critical services, allowed to browse for books
- phase 4, no programming, virtual summer reading programs through FB
- 1/3 rd of books were returned from West St School
- deliveries-sanitize before and after every contact
- SAFETY FIRST, MISSION SECOND!
- cleaning log, status log, visitor log

**Motion to adopt the modified safety plan with proposed curbside opening date of Monday, June 8th, 2020 1st by Mike, 2nd by Janet. Motion passed.**

**Meeting Adjourned at 7:08 pm on a motion 1st by Mike, 2nd by Janet.**

Respectfully submitted,

Renée Roess