

Regular Meeting of the Sanborn-Pekin Library Association

Date: May 13th, 2019

Called to Order: 5:51 pm

Members Present: Ann Rensel, David Schmidt, Judy Kirkpatrick, Linda Deeks, Renée Roess and Janet Schurr.

Minutes of Last Regular Meeting: Read by Renée and accepted on a motion 1st by Janet and 2nd by Judy.

Treasurer's Report:

Dave-990 - Dan Zapp

-Interest on CD- \$129 a month

-Received an application for a credit card.

Motion to accept report, 1st by Renée, 2nd by Janet. Motion passed.

Old Business:

-Contact list-Renée, Judy and Dave, in case of emergency

Wheatfield- Town Board Mtg on 5/6. Must follow up with Town Attorney about a 3 yr contract.

-Website and Social media - Linda must set up her own FB page first

-Friends of Library? - Not enough people to run one

-Adjustments to library hours? Starting summer hours next week

-Donations to Barker- \$135.65 collected to date. Motion to donate \$500 from our library, 1st by Judy, 2nd by Janet. Motion passed.

New Business:

Building Maintenance

-Parking lot- Assistance from Town of Lewiston? Will contact Dave Trane.

-Iron Railing painting and maintenance- Judy will call Boy Scouts of Sanborn.

-Book drop, repainting and decorating - Perhaps an art student?

-Carpet cleaning-get quotes

-Circulation Desk area painting..think about colors

-Front A/C unit in need of repair -leaking refrigerant

Policy Development:

-Smoking Policy- see documents- Signage-Motion to comply with smoking and vaping . Motion to buy 2 aluminum signs 1st by Judy, 2nd by Janet.

-Sexual Harassment Policy must be done by October. Ann will have the papers at the next meeting.

-Credit Cards-Authorize board to acquire 2 credit cards, 1 to both the Director and Treasurer for up to \$2000, to be audited by 2 members before payment monthly. Motion to approve, 1st by Judy, 2nd by Renée.

-Approval for the 990 Federal Tax Report-Dan Zapp. Approved 1st by Janet, 2nd by Judy.

-New Trustees- Mike and Denise Fland- Interviewed, both from Wheatfield. Motion to invite them to be on the board, 1st by Dave, 2nd by Judy. Motion passed. Ann will call them.

Next Meeting: Wed, August 21st, 2019, tentatively

Adjourned at 6:57pm