

Regular Meeting of

The Sanborn-Pekin Free Library Association

Date: November 17, 2016

Meeting called to order at 7:05 pm by President Ann Rensel.

Members present: Present: Ann Rensel, Barb Gaige, Sallie Ditzel, Renée Roess, Janet Schurr and David Schmidt,. Absent and excused: Judith A. Kirkpatrick

Minutes of the Last Regular Library Board Meeting: Read by Renée Roess, accepted and approved on a motion by Dave and seconded by Renée. Motion carried.

Treasurer's Report:

Report read by Dave. -

-Slight discrepancy: Town of Niagara funds.

-3 CD's are working well

- Treasurer's report accepted and approved on a motion by Janet and 2nd by Renée.

Librarian's Report:

Sallie: Fall Story hour- 9 children 3-5 yr olds attended

- West St. 4th graders are coming to the library: 2 classes on Tues, 2 classes on Thurs, once a month.

Accepted on a motion by Dave and 2nd by Janet. Motion carried.

Old Business

-Early Literacy Station-actively working on it- will limit to 20 min, check out log-ins.

-Patron bathroom renovations: Contract signed, paint and floor selected.

-Library Financial Controls: Updated copies to be reviewed and adopted. See attachments. Conflict of Interest Policy: sign in Feb.

-Sally Wagner and Ross Johnson money to replace furniture.

Interior decorator came. Waiting for finalization. Will give chair to thank her for her work.

-CPA to audit books? Ann will call: touch base with Dave Zapp.

-Website: Wix.com option: Amazing site-basic and links \$10 a month and our own domain.

-Status of Budget requests: Towns of Cambria, Lewiston
(Quarterly, Wheatfield (signed contract for 3 yrs with increase)
-NT negotiated contract but getting decrease. Voucher must go in
by May 1st. Non-profits all going down, decreased by 10%.

New Business

- Disaster Preparedness Plan (see handouts)

-Security Policy and Physical Security

-Dave's List:

Roof drain repair

Derek -\$300 a year

Bathroom- by end of year

Weeding reference section

Retrofit cabinet for DVDs

Town of Lewiston Fire inspector visit- co detector bought

Dave has these notes.

- **Next Meeting:** Tues, Feb 21st, 2017 at 1pm

Meeting adjourned at 7:20pm, on a motion by Janet and
seconded by Dave.

Respectfully submitted,
Renée Roess, Secretary

